

**V.O.CHIDAMBARANAR PORT TRUST  
BHARATHI NAGAR, TUTICORIN-628 004.**

With reference to the queries raised by various tenderers regarding the tender for “Providing manpower services for different categories (Tender No.09CE/RCM&BMR, TRA-OFTTI-CON-DEPLO-VI-19, MED-OFXML-MED-MANP-VI-19000, GAD-OGACD-MIN-TEDPS-V1-19, GAD-OGAG2-EST-MULTI-V1-19, GAD-OGAG2-EST-OFFIC-VI-19, MEE-SE2E1-ELEC-F-18-6-2019 & FIN-OFFAO-EST-PROVI-VI-19) in various Departments of V.O.Chidambaranar Port Trust, on the pre-bid meeting held on 08.07.2019 at 11.00 Hrs. in the Conference Hall of Administrative Building, the replies are furnished below:-

Sl. No.	Queries	Clause	Reply
1.	Labour License is not required, if the manpower provided is less than 20. Whether Labour License is required for the present contract and Labour License can be obtained after issue of work order?	Section V, Point No.1 (iv)	Tender Clause stands (Refer Section V, Point No.1 (iv))
2.	To participate in the tender, whether registration in Tender Wizard is mandatory?	Section III, Point No.3 Registration of Bidders on Portal	Tender Clause stands (Refer Section III, Point No.3 Registration of Bidders on Portal)
3.	Whether EMD exemption certificate to be uploaded?	Section - III, Point No.14 (vi)	Yes. Tender Clause stands (Refer Section - III, Point No.14 (vi))
4.	Whether original documents to be uploaded in the Tender Wizard?	Section - III, Point No.10	Tender Clause stands (Refer Section - III, Point No.10)
5.	Whether the Form-IV (A) Experience / Completion / performance certificate to be submitted by the contractor to be in the same format shown or it can differ	Section - V, Point No.2(i)	Tender Clause stands. (Refer Section - V, Point No.2(i)). The tenderer can submit in the form with the supporting document for completion certificate.
6.	EMD has been collected from No. of contractors for a work and it is retained for minimum 3 months without interest	Section - III, Point No.14	Not relevant
7.	As the contractor has taken many works it is not possible to show the TDS paid for the exclusive contract	Form - IV B	Tender Clause stands (Refer Form IV B, Page No.41)
8.	Any materials or equipments to be supplied to the management and the staff supplied by the contractor.	Section VIII, Point No.17 & Section VII, Point No.2 (vi) (b) & (x)	Tender Clause stands (Refer Section VIII, Point No.17 & Section VII, Point No.2 (vi) (b) & (x))

9.	Is there any minimum service charges fixed by the Port	Section V, Point No.3	Tender Clause stands. (Refer Section V, Point No.3). Not relevant
10.	Whether specific license is required for providing manpower under the category of security services	Section-III, Point No.24	Tender Clause stands. (Refer Section-III, Point No.24) Separate license for providing security services is essential.
11.	Port to specify the list of 3 closed National holidays and 5 festival holidays	Section-IX, Point No.2 (ii)	On receipt of the advice from the Labour Consultant amendment will be issued.
12.	Whether Service charges inclusive of Bonus	Section - III, Point No.17 (ii)	No. Tender Clause stands (Refer Section - III, Point No.17 (ii))
13.	Reimbursement for EPF is paid only 12% whereas the contractor paying EPF @13.15%	Section - VII, Point No.2 (iii)	No reimbursement for the administrative charges for EPF. It has to be factored by bidder in service charges.
14.	Kindly confirm will you consider previously completed contract in which both deployment of manpower along with maintenance work is involved?	Section IV (B)	No. Tender Clause stands (Refer Section IV (B))
15.	If the running contract is awarded on yearly basis for three or four year / extended work portions time period shall be considered	Section-IV, Point No.B, (Note - iii)	Tender Clause stands. (Refer Section-IV, Point No.B, (Note - iii))
16.	It is not possible to arrange for replacement staff in one day, kindly request to consider the penalty clause applicable after 2 days.	Section IX point No.2(v)	Tender Clause stands. (Refer Section IX point No.2(v))

**Addendum to Section IV Point B, Note:**

(vi).The bidder should be eligible and satisfy the pre qualification criteria (in technical bid) stated in section IV individually for each tender as well as for all the tenders put together for which he is bidding out of eight manpower contracts published vide NIT on 26.06.2019. In such case, the bidder should furnish the written declaration about the details of all the tenders in which he has participated. The eligibility of the bidder in particular tender shall be determined taking into consideration the sum total value of all the eligibility criteria in respect of each of the contracts on manpower services for which he has tendered. This shall include both work experience & financial turn over and any other tender terms & conditions stipulated in the document.