



வ.உ.சிதம்பரனார் துறைமுக ஆணையம்

वी.ओ. चिदम्बरनार पत्तन प्राधिकरण

V.O.Chidambaranar Port Authority

(Ministry of Ports, Shipping & Waterways, Government of India)

Administrative Office, Harbour Estate, Tuticorin - 628 004

Tamilnadu



வ.உ.சிதம்பரனார்
वी.ओ.सी पत्तन प्राधिकरण
V.O.C Port Authority

Global Connect

Telephone : 0461 - 2352232
Email Id : secretary@vocport.gov.in
Website : www.vocport.gov.in

Certificate Under:

IMS - ISO 9001:2015; ISO 14001:2015 &
ISO 45001:2018 and ISPS compliant Port

Advertisement for Engagement of contractual personnel in various discipline/fields

Advertisement Notice No:GAD-EST10ESTC(EST)/8/2023-GADsRDS(4389)

Date:05.07.2024

Applications are invited for the following positions on contractual basis in V.O. Chidambaranar Port Authority.

CONSULTANTS

| Sl. No. | Discipline/ Field | Position | Number of Positions | Educational Qualifications & Experience | Monthly consolidated remuneration |
|---------|-------------------|-------------------|---------------------|--|-----------------------------------|
| 1. | Finance | Chief Consultant | 1 | <u>Qualifications:</u> Member of Institute of Chartered accountants of India OR Institute of Cost and Works Accountants of India <u>Experience:</u> 6 Years' experience in any reputed firm in relevant field | Rs. 1,00,000/- |
| 2. | Finance | Senior Consultant | 2 | <u>Qualifications:</u> Member of Institute of Chartered accountants of India OR Institute of Cost and Works Accountants of India <u>Experience:</u> 5 Years' experience in any reputed firm in relevant field | Rs. 80,000/- |

Upper Age Limit:

Chief Consultant : Upto 55 years
Senior Consultant : Upto 50 years
Tenure of engagement : 2 years (subject to Annual Review)

YOUNG PROFESSIONALS (Professional Interns)

| Sl. No. | Discipline/ Field | Position | Number of Positions | Educational Qualifications | Monthly consolidate remuneration |
|---------|-------------------|---------------------|---------------------|----------------------------|----------------------------------|
| 1. | Finance | Professional Intern | 2 | ICWA/CA Inter/MBA Finance | Rs. 30,000/- |
| 2. | Finance | Professional Intern | 1 | Company Secretary (Final) | Rs. 30,000/- |

Upper Age Limit : Upto 30 years

Tenure of engagement : Period of engagement is 1 year with provision to extend upto 2 years (Subject to Periodic Review)

Skill set required:

1. Report writing
2. Presentation skills
3. Framing timeline & Road Map
4. Critical Analytical skills
5. Proficiency in MS office

Note:

- i) The number of positions mentioned above are provisional and may vary at any stage of engagement process.
- ii) Candidate must possess the essential qualifications mentioned against each post.
- iii) Qualifications mentioned above should be from any of the recognized Indian Universities duly approved by the UGC. The candidate must possess valid Mark-sheet/Degree/Diploma/Certificate/Membership of the necessary qualification and Experience as on **25.07.2024**.
- iv) The eligibility criteria specified herein are the basic criteria for applying for the post.
- v) Candidates must necessarily produce the relevant documents pertaining to discipline/field, nationality, age, educational qualifications, etc. in original along with a photocopy thereof in support of their identity and eligibility as indicated in the application form at any time of engagement process.
- vi) No change of discipline/field will be permitted at any stage after submission of the application.
- vii) Candidates should possess a valid e-mail ID and mobile phone number. Candidates are advised to keep their e-mail ID/mobile no. alive during the engagement process.
- viii) Candidates with qualifications acquired through Distance Learning mode /Part time mode /Correspondence mode shall not be considered.

How to Apply

(1) The applicant shall take a print out of the Application Form (Annexure I) available at V.O.Chidambaranar Port Authority (www.vocport.gov.in) and send the same duly filled in along with recent passport size photograph affixed on the right hand corner

of the application and self attested copies of education/experience/age certificate so as to reach the same on or before **25.07.2024** at the following addresses:-

The Secretary,
V.O.Chidambaranar Port Authority,
Administrative Office Building,
Harbour Estate,
Tuticorin – 628004.

(2) V.O.Chidambaranar Port Authority shall not be responsible for any postal delay /loss in transit in submission of the application within specified time. No request in this regard will be entertained. Incomplete applications or applications received late shall be summarily rejected.

Instructions:

1. Any canvassing directly/indirectly by the applicant may disqualify his/her candidature.
2. The candidature of applicant would be provisional and subject to subsequent verification of certificates/testimonials. In case it is detected at any stage of engagement or thereafter, that a candidate does not fulfil the eligibility norms and /or that he/she has furnished any incorrect/doctored/false information/certificate /documents or has suppressed any material fact (s), his /her candidature will stand cancelled. If any of these shortcomings is/are detected even after engagement, his/her engagement is liable to be terminated.
3. No Travelling, Boarding or lodging expenses are admissible to the candidates for participating in selection process or for joining at place of posting (in case of selection).
4. V.O.Chidambaranar Port Authority reserves the right to increase /decrease the number of positions advertised.
5. V.O.Chidambaranar Port Authority reserves right to accept or reject any application without showing any cause/reason what so ever.
6. V.O.Chidambaranar Port Authority reserves the right to restrict the number of candidates for short listing for engagement.
7. V.O.Chidambaranar Port Authority has no obligation to offer permanent employment to personnel during and/or after the completion of their

contractual engagement period nor the contractual personnel can claim right for employment on the grounds of completion of their engagement.

8. The decision of Management will be final and binding on all candidates on all matters relating to eligibility, acceptance, or rejection of the applications, number of candidates to be taken, mode of selection, cancellation of the selection process either in part or full etc. No correspondence will be entertained in this regard.
9. For any doubts, candidates may send their queries at e-mail ID: secretary@vocport.gov.in.

Sd/-
Secretary (I/C)
V.O. Chidambaranar Port Authority

PROFORMA

Affix
recent
passport
size photo

BIO-DATA

| | | | |
|-------------------------|---|---|-------------|
| | Position applied for | : | |
| Advertisement No. _____ | | | dated _____ |
| 1. | Full Name (in block letters) | : | |
| 2. | (a) Address for communication | : | |
| | (b) Telephone No./Mobile No. | : | |
| | (c) e-mail address | : | |
| 3. | Date of birth | : | |
| 4. | Age as on _____ | : | |
| 5. | Educational and Professional Qualifications | : | |
| | | : | |
| | | : | |

6. Details of employment /experience in Chronological order: _____

| Name of the organisation | Post held | Monthly Pay | From | To | Nature of Duties |
|--------------------------|-----------|-------------|------|----|------------------|
| | | | | | |

7. Language Proficiency

| | Language | : | Speak | Read | Write |
|-------|----------|---|-------|------|-------|
| (i) | English | : | | | |
| (ii) | Tamil | : | | | |
| (iii) | Hindi | : | | | |

| | | | |
|-----|-------------------------------------|---|--|
| 8. | Qualifications in support of Skills | : | |
| 9. | Any other relevant information | : | |
| 10. | Suitability for the post | : | |
| 11. | Enclosures | : | |

Date:

(Signature of the Applicant)