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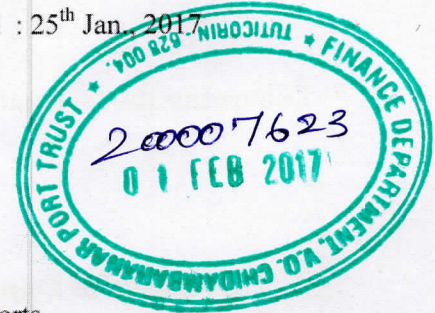
# Indian Ports Association



No. : IPA/GAD/FP-MP/2016

Dated : 25<sup>th</sup> Jan., 2017

To,  
The Chairmen, Major Port Trusts  
The CMD, KPL



Sub : Delegation of Powers to Deputy Chairman of Major Ports

Sir,

You may please recall the deliberations made in the 169<sup>th</sup> meeting of the Governing Body of IPA held at Kandla on 30<sup>th</sup> Sept., 2016 on the captioned subject. In the meeting, an agenda was placed, on the advice of the Ministry, to consider enhancement of delegation of powers to Dy. Chairmen of Major Ports in the interest of faster decision making and effective process re-engineering. After detailed deliberations, Governing Body of IPA decided that more financial powers which are contained in the enclosed Annexure-III should be delegated to the Dy. Chairmen in addition to the powers which are already delegated by the Ministry vide their order dated 11-2-2015. A copy of the agenda item and minutes of the 169<sup>th</sup> meeting of the Governing Body are enclosed at Annexure-I & II.

Consequent on Governing Body decision, IPA vide letter dated 15-11-2016 requested Ministry of Shipping to issue amendments in the orders of delegation of enhancement of financial powers to Dy. Chairmen of the Major Ports. In response, the Ministry of Shipping vide its letter No. PD-13/36/2016-PPP Cell dated 2-12-2016 desired that IPA may take necessary action in the matter on the basis of recommendations made by the Governing Body. A copy of the IPA's letter No. IPA/GAD/FP-MP/2016 dated 15-11-2016, Ministry's letter No. PD-13/36/2016-PPP Cell dated 2-12-2016 are also attached.

In this connection, it is requested to implement the recommendations of the Governing Body made in its 169<sup>th</sup> meeting held at Kandla on 30-9-2016 and inform IPA, so that the matter shall be reported to the Ministry of Shipping.

This matter may please be accorded top priority.

Yours sincerely,

*[Signature]*  
(A. Janardhana Rao)  
Managing Director

Encl : As above

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3/11/2017

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**Enhancing the Delegation of Powers to the Dy. Chairman, Major Port Trusts**

The Ministry of Shipping vide its letter No. PD-13/36/2016-PPP Cell dated 5-8-2016, *copy enclosed at page : 207.* had conveyed that Secretary (S) observed that no substantial work has been allotted to Dy. Chairman and delegation of financial powers to Dy. Chairman is sketchy without detailing the sanctioning powers. It is felt that Dy. Chairmen of Major Ports should be given responsibility to be groomed as a future Chairman. Ministry of Shipping has suggested to deliberate the matter in the IPA Governing Body for enhancing the delegation of powers to Dy. Chairman of Major Ports. In this regard, a copy of the recent order No. 17011/1/2005-PG dated 11-2-2015 from Ministry of Shipping is *enclosed at pages : 208-249.*

The matter is submitted to the Governing Body for deliberations.

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Minutes of the 169<sup>th</sup> Meeting of the Governing Body of Indian Ports  
Association held on 30<sup>th</sup> September, 2016 at Kandla Port Trust, Gandhidham

ANNEXURE-II

PRESENT

Shri Sanjay Bhatia, IAS, Chairman, IPA & Mumbai Port Trust.  
Shri Ravi M. Parmar, IAS, Chairman, Kandla Port Trust.  
Shri M.A. Bhaskarachar, Chairman-cum-Managing Director, Kamarajar Port Ltd.  
Shri P.C. Parida, Chairman, New Mangalore Port Trust  
Shri S.A.C. Bose, Chairman, V.O. Chidambaranar Port Trust  
Shri Rinkesh Roy, IRTS, Chairman, Paradip Port Trust  
Shri Cyril C. George, Chairman (i/c), Chennai Port Trust  
Shri P.L. Haranandh, Dy. Chairman, Visakhapatnam Port Trust  
Shri G.P. Rai, Dy. Chairman, Mormugao Port Trust  
Shri S. Balaji Arun Kumar, IRTS, Dy Chairman, Kolkata Port Trust  
Shri Arvind Choudhury, Director, Ministry of Shipping

ALSO PRESENT

Shri N. Muruganandam, IAS, Managing Director, IPA  
Shri A. Janardhana Rao, Adviser, (Sagarmala), MOS  
Shri Alok Singh, Dy. Chairman, Kandla Port Trust  
Shri Rajeve Puri, Chief Administrative Officer, IPA  
Shri A.K. Chakraborty, CIO, IPA  
Shri S.K. Tikku, FAO, IPA

**Item No. 35: Enhancing the Delegation of Powers to the Dy Chairman, Major Port  
Trusts**

During the deliberations, members of the Governing Body suggested that the following changes be proposed to Government in the Delegation order of Major Ports issued by Government on 11-2-2015 :

- a) Nature of powers at Sl No 2 & 8 to be brought at par with Section 93 i.e. Powers to Sanction Capital Expenses. This will give adequate power to Deputy Chairmen to sanction maintenance & recurring expenses.
- b) Full powers may be delegated to Deputy Chairmen under Sec. 33, 34, 35, 36, 37, 38, 45 and 51.
- c) In addition, Deputy Chairmen can be given primary responsibility for all Estate & Land matters, Hospital Management, Marketing & Business Management and Labour & IR issues.

If the above delegation is done by Government, Deputy Chairmen will have adequate work and clear cut responsibilities.

## Annexure III

**Delegation of Powers to Deputy Chairman as Recommended  
by IPA Governing Body**

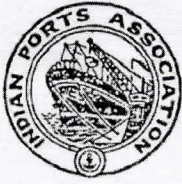
## 1. Item-wise specific delegation of full powers to Deputy Chairmen

Sl. No.	Nature of Power	Limits as per the Delgation of Powers orders	IPA Governing Body Recommendations
1	To incur expenditure on repairs and maintenance including annual AMCs	Chairman – Full Powers Dy. Chairman - ₹ 200000/- HODs - ₹ 25000/- Dy. HODs - ₹ 10,000/-	Deputy Chairman – Full Powers HODs - ₹ 25000/- Dy. HODs - ₹ 10,000/-
2	To purchase stores and Medicines	Chairman – Full Powers Dy. Chairman – Upto ₹ 3 Lakhs in each case on the basis of competitive quotations after concurrence of Finance and upto ₹ 1 lakh in each case through the Spot Purchase Committee. HODs – Upto ₹ 50000/- in each case on the basis of competitive quotations after concurrence of Finance and ₹ 20,000/- in each case through the Spot Purchase Committee.	Deputy Chairman – Full Powers  HODs – Upto ₹ 50000/- in each case on the basis of competitive quotations after concurrence of Finance and ₹ 20,000/- in each case through the Spot Purchase Committee.
3	Grant of Advance to employees for purchase of car / scooter / motorcycle. To grant Festival Advance and any other special advances framed under Regulations Grant of Conveyance Allowance	Chairman – Full Powers in respect of C1.I  Dy. Chairman – Full powers in respect of C1.II  HODs – Full Powers for C1.III & IV employees.	Deputy Chairman – Full Powers for Cl. I & II  HODs – Full Powers for C1.III & IV employees.
4	Payment from the Welfare Fund other than award of Scholarships. 1. Award of Trust scholarships both ordinary and merit. 2. Payment of ex-gratia amount from the Welfare Fund in addition to others in case of death or validation while in service where the family continues to be in indigent circumstances	Chairman – Full Powers for Class I and II  Dy Chairman – Full Powers for Class – III & IV	Deputy Chairman – Full Powers for Class I, II, III & IV
5	Payment of compensation to Port Trust Employees who are not workmen with in the meaning of the Workman's Compensation Act. 1923	Chairman – Full Powers for Class I and II Dy Chairman – Full Powers for Class – III & IV	Deputy Chairman – Full Powers for Class I, II, III & IV

Sl. No.	Nature of Power	Limits as per the Delgation of Powers orders	IPA Governing Body Recommendations
6	To Provide immediate relief to the families of employees who die while in service	Chairman – Full Powers in respect of Class I and II Officers Dy Chairman – Full Powers in respect of Class III and IV Officers	Deputy Chairman – Full Powers for Class I, II, III & IV
7	To grant Advances / Final Withdrawals from PF	Chairman – Full Powers Dy. Chariman – Full powers in R/O officers / Staffs of his Department HODs – Full Powers in r/o officers / Staff of his Department of this Division other than final withdrawals where special reasons are not required.	Deputy Chairman – Full Powers for HODs HODs – Full Powers in r/o officers / Staff of his Department of this Division other than final withdrawals where special reasons are not required.
8	Transfer of Subscription in r/o GPF balances of employees who joins the Board's service from any Government Service	Chairman – Full Powers in the case of Class-I officer excepting HODs. Dy. Chariman – Full powers in the case of all Class II, III and IV employees.	Deputy Chairman – Full Powers for Class-I excepting HODs.
9	Sanction of Pension/Gratuity	Chairman – Full Powers Dy. Chairman – Full powers in the case of Class II, Class III & IV employees. HODs – Full powers in the case of Class III and IV employees.	Deputy Chairman – Full Powers for Cl. I & II HODs – Full powers in the case of Class III and IV employees.
10	Extension of Medical Benefits to retired employees on payment of prescribed fees.	Chairman – Full powers in respect of Class-I Dy. Chairman – Full powers in respect of Class – II HODs – Full powers in respect of Class – III & IV	Deputy Chairman – Full powers in respect of Class-I & II HODs – Full powers in respect of Class – III & IV

- It was also decided that powers on incur expenditure to be brought at par with the powers mentioned in Section 93 i.e. powers to sanction capital Expenses . This will give adequate powers to Dy. Chairmen to sanction maintenance & recurring expenses.
- In addition, Deputy Chairmen can be given primary responsibility for all Estate & land matters, Hospital management, Marketing and Business management , Labour and IR Issues.

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## Indian Ports Association

IPA/GAD/FP-MP/2016

Dated : 11-11-2016

The Joint Secretary ( Ports )  
Ministry of Shipping,  
Transport Bhawan,  
New Delhi.


**Sub:** Delegation of Powers to Deputy Chairman of Major Ports.  
**Ref:** Ministry's Letter No. PD-13/36/2016-PPP Cell, dated 5<sup>th</sup>.Aug.2016

Please refer to your letter on the subject cited above.

In this connection, it is to mention that the matter regarding delegating more powers to Deputy Chairman of the Major Ports was discussed during 169<sup>th</sup> meeting of IPA Governing Body held at Kandla. It was decided that more powers mainly on Establishment and Financial matters may be accorded to Deputy Chairman and accordingly, Ministry of Shipping may be requested to issue amendments in the orders of delegations of enhanced financial powers to Major Ports, dated 11<sup>th</sup> Feb 2015. A copy of the Agenda Note (*Annexure I*) and the Resolution of the Governing Body (*Annexure II*) is enclosed for your reference.

A comparative statement showing the provisions under delegations of powers as per the orders issued by the Ministry on 11<sup>th</sup> Feb 2015 and recommendation made by IPA Governing Body is attached (*as Annexure III*) for your reference and if the above delegation is done by the Government. Deputy Chairman will have adequate work and clear cut responsibilities.

Yours faithfully,

  
(A. Janardhana Rao)  
Managing Director

Encls : As above

ISS  
15/11/16  
DESP

प्रवीर कृष्ण, भा.प्र.से.  
संयुक्त सचिव  
PRAVIR KRISHN, I.A.S.  
JOINT SECRETARY  
TEL. : 23711873  
FAX : 23328549



भारत सरकार  
पोत परिवहन मंत्रालय  
ट्रांसपोर्ट भवन  
नई दिल्ली-110001

GOVERNMENT OF INDIA  
MINISTRY OF SHIPPING  
TRANSPORT BHAWAN  
NEW DELHI-110001

Dy. No. 9433

06 DEC 2016

D. O No. PD-13/36/2016-PPP Cell

December 2, 2016

Dear Sir,

Please refer to your letter No. IPA/GAD/FP-MP/2016 dated November 15, 2016 regarding the recommendations made by IPA Governing Body on the issue of Delegation of Power to Deputy Chairman of Major Ports.

The Competent Authority has desired that IPA may take necessary action in the matter on the basis of the recommendations made by the Governing Body and report progress by December 20, 2016.

I shall be grateful if you could kindly take necessary action in this regard.

Yours sincerely,

(Pravir Krishn)

Shri A. Janardhana Rao,  
Managing Director  
Indian Ports Association  
Lodi Road, New Delhi

Advised (C) TIME-LIMIT  
CAO

B-12-2016