



வ.உ.சிதம்பரனார் துறைமுக ஆணையம்
वी.ओ. चिदम्बरनार पत्तन प्राधिकरण
V.O.Chidambaranar Port Authority
(Ministry of Ports, Shipping & Waterways, Government of India)
Administrative Office, Harbour Estate, Tuticorin - 628 004
Tamilnadu



வ.உ.சிதம்பரனார்
वी.ओ.सी.पत्तन प्राधिकरण
V.O.C Port Authority

Certificate Under:

IMS - ISO 9001:2015; ISO 14001:2015 &
ISO 5001:2018 and ISPS compliant Port

Telephone : 0461 - 2352232
Email id : secretary@vocport.gov.in
Website : www.vocport.gov.in

Advertisement for Engagement of contractual personnel in various discipline/fields

Advertisement No:GAD-EST10ESTC(EST)/29/2024-GADsRDS(6321)/D^{2/6} Date: 19.02.2025

Applications are invited for the following positions on contractual basis in V.O.Chidambaranar Port Authority.

CONSULTANTS

Sl. No	Discipline/ Field	Position	Number of Positions	Educational Qualifications & Experience	Monthly consolidated remuneration
1.	Traffic	Consultant (Statistics)	1	<u>Qualification:</u> Post-Graduation (PG) in Statistics, Operation Research, Economics, Business Mathematics along with high proficiency in Statistical tools and MS office. <u>Experience:</u> 4 years of experience in relevant field	Rs. 60,000/-
2.	HR	Associate Consultant (HR)	1	<u>Qualification:</u> PG in Personnel Management/ Human Resource/ Industrial Relations/ Labour Relations from recognized University. <u>Experience:</u> Minimum 2 years experience in Administration / HR/IR/LR related works	
3.	Environment	Associate Consultant (Environment)	1	<u>Qualification:</u> PG (Environmental Sciences/ Environmental Engineering) <u>Experience:</u> Minimum 2 years experience in Environmental Management	Rs. 50,000/-
4.	Estate	Associate Consultant (Estate)	1	<u>Qualification:</u> B.E/B.Tech (Civil) with any PG degree <u>Experience:</u> Minimum 2 years Experience in the relevant field <u>Desirable:</u> Post Graduate in Town and Country Planning.	

Sl. No	Discipline/Field	Position	Number of Positions	Educational Qualifications & Experience	Monthly consolidated remuneration
5.	Horticulture	Associate Consultant (Horticulture)	1	<u>Qualification:</u> Post Graduate in Forestry/Horticulture/Agriculture <u>Experience:</u> 2 years Experience in the relevant field	
Total			5		

Upper Age Limit:

- Consultant : Upto 45 years
- Associate Consultant : Upto 40 years (In case of deserving candidates who is having higher additional qualification/ experience, the Competent Authority may relax age limit up to 3 years for the discipline **Environment and Estate alone**)
- Tenure of engagement : 2 years (subject to Annual Review)

YOUNG PROFESSIONALS
(Professional Interns)

Sl. No	Discipline /Field	Position	Number of Positions	Educational Qualifications	Monthly consolidate remuneration
1.	GAD	Professional Intern (Stenography)	3	i) Bachelor's Degree from recognized University. ii) Certificate/Diploma in Stenography with Minimum speed of 40 words per minute in English Typewriting & Minimum speed of 120 words per minute in English Shorthand. iii) Basic computer skills (MS Office).	Rs. 30,000/-
2.	Legal	Professional Intern (Legal)	1	Degree in Law from a recognized National/ International University	
3.	Finance	Professional Intern (Finance)	2	ICWA / CA Inter / MBA Finance	
4.	Marine	Professional Intern (Communication flotilla)	2	Any UG degree with an MBA from Recognized University.	
5.	Civil	Professional Intern (Civil)	1	BE (Civil) / B.Tech (Civil)	

6.	Estate	Professional Intern (Estate)	2	B.E. (Civil)	
Total			11		

(Junior Professional Interns)

Sl. No	Discipline /Field	Position	Number of Positions	Educational Qualifications	Monthly consolidate remuneration
1.	Survey	Junior Professional Intern (Survey)	2	Diploma in Civil Desirable: Any Certificate course related to land Survey	Rs. 20,000/-
Total			2		

Upper Age Limit : Upto 30 years

Tenure of engagement : 2 years (Subject to Annual Review)

Skill set required:

1. Report writing
2. Presentation skills
3. Framing timeline & Road Map
4. Critical Analytical skills
5. Proficiency in MS office

Note:

- i) Candidate must possess the essential qualifications mentioned against each position.
- ii) Qualifications mentioned above should be from any of the recognized Indian Universities duly approved by the UGC. The candidate must possess valid Mark-sheet/Degree/Diploma/Certificate/Membership of the necessary qualification and Experience as on **20.03.2025**.
- iii) The eligibility criteria specified herein are the basic criteria for applying for the position.
- iv) Candidates must necessarily produce the relevant documents pertaining to discipline/field, nationality, age, educational qualifications, etc. in original along with a photocopy thereof in support of their identity and eligibility as indicated in the application form at any time of engagement process.
- v) No change of discipline/field will be permitted at any stage after submission of the application.

- vi) Candidates should possess a valid e-mail ID and mobile phone number. Candidates are advised to keep their e-mail ID/mobile no. alive during the engagement process.

Selection Procedure: -

- (i) In case of Consultant and Associate Consultant, selection will be based on the marks allotted for Educational Qualifications, Experience and Interview in the ratio of 60:25:15
- (ii) In case of Young Professional (Professional Interns, Junior Professional Interns) selection will be based on the marks allotted for Educational Qualifications and Interview in the ratio of 85:15
- (iii) The provisionally selected candidates will be informed for document verification through registered E-mail ID. VOCPA is not liable for delay /loss or non- receipt of E-mail due to incorrect/false/change of registered Email ID.
- (iv) If the applicant on the merit list does not remain present on the specific date of reporting for document verification or the details declared by candidate while applying is found incorrect/false/incomplete, his/her candidature will be rejected and the next applicant (s) on the merit list will be considered.
- (v) Representation of the applicant in above circumstances will not be entertained.

How to Apply

(1) The applicant shall take a print out of the Application Form (Annexure I) available at V.O.Chidambaranar Port Authority (www.vocport.gov.in) and send the same duly filled in along with recent passport size photograph affixed on the right hand corner of the application and self attested copies of education/experience/age certificate so as to reach the same on or before **20.03.2025** at the following addresses:-

The Secretary,
V.O.Chidambaranar Port Authority,
Administrative Office Building,
Harbour Estate,
Tuticorin – 628 004.

(2) V.O.Chidambaranar Port Authority shall not be responsible for any postal delay /loss in transit in submission of the application within specified time. No request in

this regard will be entertained. Incomplete applications or applications received late shall be summarily rejected.

Instructions:

1. Any canvassing directly/indirectly by the applicant may disqualify his/her candidature.
2. The candidature of applicant would be provisional and subject to subsequent verification of certificates/testimonials. In case it is detected at any stage of engagement or thereafter, that a candidate does not fulfil the eligibility norms and /or that he/she has furnished any incorrect/doctored/false information/certificate /documents or has suppressed any material fact (s), his /her candidature will stand cancelled. If any of these shortcomings is/are detected even after engagement, his/her engagement is liable to be terminated.
3. No Travelling, Boarding or lodging expenses are admissible to the candidates for participating in selection process or for joining at place of posting (in case of selection).
4. V.O.Chidambaranar Port Authority reserves the right to increase /decrease the number of positions advertised or cancel the recruitment exercise.
5. V.O.Chidambaranar Port Authority reserves right to accept or reject any application without mentioning any cause/reason what so ever.
6. V.O.Chidambaranar Port Authority reserves the right to restrict the number of candidates for short listing during selection process.
7. V.O.Chidambaranar Port Authority has no obligation to offer permanent employment to personnel during and/or after the completion of their contractual engagement period nor the contractual personnel can claim right for employment on the grounds of completion of their engagement.
8. The decision of Management will be final and binding on all candidates on all matters relating to eligibility, acceptance, or rejection of the applications, reservation, mode of selection, cancellation of the selection process either in part or full etc. No correspondence will be entertained in this regard.
9. For any doubts, candidates may send their queries at e-mail ID: secretary@vocport.gov.in.


Secretary

V.O. Chidambaranar Port Authority

<p><u>PROFORMA</u> BIO-DATA</p>		<p>Affix recent passport size photo</p>
	Position applied for	:
Advertisement No. _____ dated _____		
1.	Full Name (in block letters)	:
2.	(a) Address for communication	:
	(b) Telephone No./Mobile No.	:
	(c) e-mail address	:
3.	Date of birth	:
4.	Age as on _____	:
5.	Educational and Professional Qualifications	:
		:
		:

6. Details of employment /experience in Chronological order: _____

Name of the organisation	Post held	Monthly Pay	From	To	Nature of Duties

7. Language Proficiency

	Language	:	Speak	Read	Write
(i)	English	:			
(ii)	Tamil				
(iii)	Hindi				

8.	Qualifications in support of Skills	:	
9.	Any other relevant information	:	
10.	Suitability for the post	:	
11.	Enclosures	:	

Date:

(Signature of the Applicant)