Dated: 14th July 2015

CIRCULAR

Subject: Updating of Website content.

All Directors and Deputy Secretaries of the Ministry of Shipping are requested to go through the content of the website of the Ministry (http://shipmin.nic.in) to ensure that the list of subject appearing under their charge is updated by making changes / corrections etc. wherever necessary.

- The content under New / Highlights, Vacancies, Tenders, Who is Who, Office 2. Order and Photographs are also required to be updated / replaced by new content.
- Soft copies of the updated material in PDF format may kindly be forwarded 3. along with subject title and archival date from their official NIC email ID to
 - Web Information Manager at (<u>lucasl.kamsuan@nic.in</u>) i)
 - NIC at (pravin.s@nic.in) ii)
- Material / Information / content in respect of Organisations / Institutions / PSUs under Ministry of Shipping may be forwarded only through the concerned Director / Deputy Secretary of the Ministry.

Updated information as on 1.7.2015 may be forwarded to NIC latest by 31.7.2015.

> (Lucas L Kamsuan) Director (Admn)

To

1. Shri T.K. Jajoria, Director

2. Shri K. Touthang, Director

Shri V.S. Sehrawat, Dy CCC

4. Shri Chandra Mani Rout, Director

5. Shri Abhishek Chandra, Deputy Secretary

6. Shri P.K. Roy, Deputy Secretary

7. Shri D.C. Singh, Deputy Secretary

8. Shri Abhinav Gupta, Deputy Secretary

9. Shri A.K. Saran, Deputy Secretary

10. Shri B. Krishnamoorthy, Deputy Secretary

11. Organisations/Institutions/PSUs Pal under Mo Shipping.

Copy for information to:

PPS to Secretary / PPS to SS & FA / PS to AS / PS to JS (Sagarmala) / PS to JS (Admn) / PS to JS(P) / PS to Adviser / PPS to DA(Ports) / PA to Adviser (Statistics)/NIC