

SECTION-I
NOTICE INVITING TENDER (NIT)

- 1.1 V.O.Chidambaranar Port Authority invites electronic tenders (Two Cover System) from the eligible bidders for “Hiring of various categories of vehicles on empanelment basis for a period of five years at VOCPA”.
- 1.2 A complete set of Tender documents may be downloaded by any interested Bidders from e-Tender web portal <https://etenders.gov.in/eprocure/app>. The Bidder shall submit his bid in Central Public Procurement Portal (e-Procurement) at <https://etenders.gov.in/eprocure/app> by following the procedure of Instruction to Bidder (Section - II). Non-submission of Bid along with relevant documents shall lead to rejection of the tender.
- 1.3 Salient features of the Bid:

Tender No.	MEE/VEH/EMP/2025
Tender Type	Open online e-Tender
Tender Inviting Authority	Chief Mechanical Engineer, VOCPA
Address	V.O.Chidambaranar Port Authority, Harbor Estate, Tuticorin – 628 004, Tamil Nadu
Contact Details & Email	Tel.off:0461-2372206, 0461-2352226, 0461-2352255 Email: cme@vocport.gov.in
Brief Work Description	Scope of Work includes “Hiring of various categories of vehicles on empanelment basis for a period of five years at VOCPA”.
Estimated Cost	₹ 5,30,72,317/-plus GST, ESI, EPF
Bid Validity	120 days from the date of opening of the Tender
EMD	<p>₹ 10,61,446/- (Rupees Ten Lakhs Sixty One Thousand Four hundred and Forty Six only).</p> <p>All bidders other than an MSEs should pay the EMD through online payment gateway mode in CPP e- Tender web Portal or shall submit the EMD in the form of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or irrevocable & operative Bank Guarantee from any of the Scheduled Commercial Banks. The validity period of bid security is to remain valid for a period of 45 (forty-five) days beyond the final bid validity period. Otherwise, his/her/their tender will be rejected. EMD in any other form shall not be accepted.</p> <p>The MSEs are required to furnish relevant valid Certificate for claiming exemption. This valid certificate shall be uploaded in the Bid, failing which the Technical Bid shall not be evaluated. Similarly, bidders are required to upload scanned copies in the Bid in case payment of EMD in the form of Insurance Surety Bonds, account payee demand draft, fixed deposit receipt, banker's cheque or Bank</p>

	Guarantee from any of the Commercial Banks, failing which the Technical Bid shall not be evaluated. The originals of Insurance Surety Bonds, Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the Commercial Banks shall be received only after the bid opening date. If the originals not received within 7 days of bid opening date the bid may not be considered.
Period of the Contract	Five years from the date of Commencement
Downloading of Tender documents start date	23.09.2025
Downloading of tender document end day	14.10.2025 up to 15:00 hours
Start date of seeking clarifications	23.09.2025 @ 10:00 hrs.
End date of seeking clarifications	27.09.2025 @ 17:15 hrs,
Pre-Bid Meeting	29.09.2025 @ 12.30 hrs.
Reply to Pre-bid queries	06.10.2025
Bid Submission end date & time	14.10.2025 @ 15:30 hrs.
Bid opening date & time	15.10.2025 @ 15:30 hrs.
Currency of Contract	INR
Language of Contract	English

Bidders fulfilling following eligibility/pre-qualification criteria may participate in the tender.

1.4 Eligibility / Prequalification criteria :

Bidders fulfilling following eligibility / pre-qualification criteria may participate in the tender.

a) Financial Capability:

Average Annual financial turnover during the last three years, ending 31st March of the previous financial year, should be at least 30% (Thirty per cent) of the estimated cost. The details shall be furnished by the bidder on Form III of Annexure A.

b) Similar Work Experience:

- The bidder must have similar work experience during the last seven years from the previous month of date of publishing the NIT.
- Similar Work shall means “Providing Minimum 5 Nos of E-car/ Sedan/ SUV/MUV/Bus at any Central / State / PSU / Ports for atleast three years period”.
- The bidder shall have atleast 5 Nos of own E-car/Sedan/SUV/MUV/Bus vehicle (documentary proof of RC shall be submitted).
- Also provide recent work order(ongoing/completed work) and latest satisfactory performance certificate issued during 2025 in Ports for providing vehicles on hire basis (atleast one year period), irrespective of the value of work.

Copies of work order(s) & respective satisfactory completion(s) with performance certificate(s) must be furnished in support of meeting similar work experience.

The above-said details shall be furnished by the bidder in Form **IV of Annexure A**.

- 1.5 The bidder should have (i) EPF registration certificate; (ii) ESI; (iii) Permanent Account Number [PAN]; (iv) Income Tax Return of preceding three years; and (v) GST Registration Certificate etc.
- 1.6 Other details can be seen in the Tender documents. The Bidders are advised to read the whole document carefully and submit their tender/bid strictly, meeting the requirements spelled out in the bid document.
- 1.7 The bid document is required to be submitted only through e-tender web portal <https://etenders.gov.in/eprocure/app>.
- 1.8 While E-tendering all the supporting documents as stated in Annexure A have to be signed in each and every page serially numbered along with seal and shall be uploaded by the Bidders. No hard copies need to be sent to the Authority.
- 1.9 The Authority will not be held responsible for any technical snag or network failure during online bidding.
- 1.10 The Authority reserves the right to cancel any or all bids without assigning any reason.
- 1.11 Format and Signing of Bid: The Price Bid to be submitted on-line shall be signed digitally by a person or persons duly authorized to sign on behalf the Bidders. The Bid shall contain no alternations additions, except those to comply with instructions issued by the Employer.
- 1.12 The bidder shall upload the site inspection as per Form-XIV “**Evidence towards site visit**” annexed in the tender document, failing which the bid will be treated as non-responsive.

Contacts:

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SD/-
Chief Mechanical Engineer
V. O. Chidambaranar Port Authority