

NOTICE INVITING TENDER (NIT)

1. V.O. Chidambaranar Port Authority invites electronic tenders (Single Cover System) from bidders for the "Hiring of 1no 14T capacity hydra crane on "as and when" required basis for wharf crane division for a period of one year."
2. Salient features of the bid:

Tender No.	MEE-SE-WC-H.14T-01-2025
Tender Type	Open Tender
Tender Inviting Authority	Chief Mechanical Engineer, VOCPA
Address	V.O. Chidambaranar Port Authority, Harbour Estate, Tuticorin – 628 004, Tamil Nadu
Contact Details & e-mail	Tel. off: 0461-2352270, Fax: 0461-2354274 cme@vocport.gov.in
Brief Description	Hiring of 1no 14T capacity hydra crane on "as and when" required basis for wharf crane division for a period of one year.
Estimated Cost put to tender	Rs.1,33,536/- plus GST
EMD	Rs.2671/- (Rupees Two thousand six hundred and seventy one only) The bidder other than an MSE Unit should pay the EMD through online payment gateway mode in CPP E-tendering Portal. Otherwise his/her/their bid will be rejected. EMD in the form of cash/Demand Draft or any other form shall not be accepted. The MSEs are required to furnish relevant valid Certificate for claiming exemption. This valid certificate shall be uploaded in the Bid, failing which the bid shall not be evaluated.
Downloading of Tender documents start date	19.09.2025
Downloading of tender document end day	10.10.2025 upto 17:00 hours

Bid Submission end date & time	10.10.2025 at 15:00 hours
Bid opening date	13.10.2025 at 15:30 hours
Bid Validity period	120 days from the date of opening of Tender
Currency of Contract	INR
Language of Contract	English

Note:

3. Bidder should have (i) Permanent Account Number [PAN]; (ii) GST Registration Certificate
4. Other details can be seen in the Tender documents. The Bidders are advised to read the whole document carefully and submit their tender/bid strictly, meeting the requirements spelled out in the bid document.
5. The bid document is required to be submitted only through e-tender web portal <https://etenders.gov.in/eprocure/app>.
6. While E-tendering all the supporting documents as stated in Annexure A have to be signed in each and every page serially numbered along with seal and shall be uploaded by the Bidders. No hardcopies need to be sent to the Authority.
7. The Authority will not be held responsible for any technical snag or network failure during online bidding.
8. The Authority reserves the right to cancel any or all bids without assigning any reason.

Financial Capability:

Average Annual financial turnover during the last three years, ending 31st March of the previous financial year, should be at least 30% (Thirty per cent) of the estimated cost. Details shall be furnished by the bidder on Form-III.

Similar Work Experience:

“Similar work” shall mean the “Hiring of Hydraulic Mobile Cranes in any capacity for last seven years”

SCOPE OF WORK

V.O. Chidambaranar Port Authority intends to carry out the subject work as per the directions of Engineer in Charge.

1. It shall be responsibility of the contractor for the deployment of 14 TON Hydra Cranes on “as and when required basis” for a period of one year. The machinery and driver/operator should have a valid fitness certificate.

2. The bidder must submit necessary documents such as RC book, Insurance, Load Test Certificate of the mobile crane along with bid.
3. The successful bidder shall make his own arrangement for arranging Hydra Cranes on "as and when required" basis at their own cost.
4. The contractor shall be responsible for supplying all consumables, including diesel, oil, lubricants such as grease, and spare parts, at their own expense. The Port shall not be held liable for the supply or cost of these materials.
5. The contractor shall supply the PPEs (safety helmet, Gloves, shoes, reflecting jackets, diversion boards, etc.) to the workers for carrying out maintenance works in a safe manner.
6. Rate quoted by the bidder for BOQ items shall be inclusive of all materials, machineries, tool, manpower, diesel, consumables and non-consumables, lubricant oil, manpower passes, EPF, ESI etc.
7. The Contract Labourers /employees shall display their identity card or possession on them while inside the port area.
8. Every precaution shall be taken by the Contractor to prevent air and water pollution resulting from the operation as per the requirement of appropriate authority.
9. No other person except Contractor's Service providers authorized representatives shall be allowed to enter the office premises.
10. In this regard to the personnel working in VOCPA
 - a. The Service Provider should strictly follow the Labour Laws, Minimum Wages Act, EPF, ESIC and other Allied acts. The Service provider should directly deal with the concerned departments.
 - b. The Service Provider will be fully responsible for safety, welfare and any accident during work. The VOCPA will not be responsible at any time.
 - c. The Service Provider shall not be entitled to make any claim whatsoever against the VOCPA under or by virtue of arising out of his contract, nor shall the VOCPA entertain or consider any such claim, if made by the service provider.
11. This Organization will not provide any accommodation to the contractor/staff.
12. In case any breakdown or non-availability of the crane must be immediately reported to the Engineer-in-charge and in case of demand alternative arrangement shall be carried out.
13. The crane operator must be available at site within **4 hours** of receiving a deployment call from the Engineer-in-Charge.
14. All operations must comply with VOC Port safety norms and standard operating procedures. Any violation will result in disciplinary action and may lead to contract termination.

15. The contractor shall ensure that cranes are parked only in designated areas and not obstruct port operations or emergency access routes.
16. Insurance coverage for the crane and operator contractor's responsible, and Proof of Insurance must be submitted before commencement of work.
17. The Port reserves the right to inspect, reject, or demand replacement of any equipment or personnel not found suitable or compliant with the contract conditions.
18. The contractor shall not sublet or assign the work or any part thereof to third party without prior written permission from VOCPA.
19. In case of non-performance, VOCPA reserves the right to terminate the contract with 15-day notice, and the performance security will be forfeited.
20. The RC book of the Hydra crane engaged for the work shall be in the owner's name, and valid documents shall be produced for verification before commencement of the work.

The following terms and conditions shall apply:

1.	Rate	:	The rate quoted should be firm and final which includes cost of materials, transit arrangement and installation. The bidder shall quote the rate in Indian Rupees and in English, in figures as well as in words, the rates tendered by him in the concerned proforma of the enquiry and in such a way that interpolation is not possible. The quoted amount for the work shall be entered into the enclosed format and duly signed by the bidder. In case of any discrepancy between figures and written words, the rates in words shall be taken as the quoted price.
2.	General	:	The contractor shall make his own arrangements for carrying / Transporting the materials. Transporting charges shall be borne by the contractor. There is no need to mention each and every work in the schedule of work. The contractor is responsible to calculate the men and materials for the entire work.
3.	Commencement period	:	Seven days from date of issue of work order.
4.	Payment	:	Payment will be made for Actual quantity of work done, to the entire satisfaction of Port authority. Bill in triplicate with advance stamped receipt may be sent to the address of Executive Engineer; Wharf Crane Division, V.O.Chidambaranar Port Authority, Tuticorin – 4. for payment. PAN No. shall be indicated in the bill.
5	Liquidated damages	:	In case of any delay in commencement of work for each act, the liquidated damages @ ₹500/- per hour will be recovered from your bill or any amount due from you, subject to force majeure clause.

6.	Income Tax	:	Income tax will be deducted from the bill as per rules in force
7.	GSTIN	:	The CGST & SGST may be indicated in addition in your quotation.
8	Accidents	:	The Contractor shall within 24 hours of the occurrence of any accident at or about the site or in connection with the execution of the work report such accidents to the Engineer / Engineer's Representative. This clause is applicable only when the crane is engaged for work requested by the VOC Port.
9	Termination	:	<p>In the event of unsatisfactory performance or non-compliance with regard to the provisions of the Contract or omission or negligence or default or failure to comply with any of the conditions of contract, a breach of contract is said to have occurred by the Contractor of the terms and conditions of the Contract. In such cases, the Employer will issue notice to the contractor indicating such unsatisfactory performance or non-compliance by the Contractor, for compliance and if the Contractor fails to comply within a period of 15 days or within the time specified in the notice from the date of issue of notice, the Employer reserves the right to terminate the contract following the procedure as stated below:</p> <p>(a) Consequent to the failure of the contractor to comply with the notice issued for non-performance / breach of contract, the Employer will issue a notice giving the contractor 7 days' time asking him to show cause as to why the contract should not be terminated.</p> <p>If no reply is received or if the reply received from the contractor within given time is found to be not satisfactory, Port will terminate the contract with immediate effect.</p>


 EXECUTIVE ENGINEER

FORM III

(To be in the Firm's letter head)

Date:.....

FINANCIAL CAPABILITY

The details of Summary of Annual Turnover of the Bidder on the basis of the Audited Balance Sheet for the last three financial years shall be given as under

<i>Sl.No.</i>	<i>Financial year</i>	<i>Total Turnover</i>	<i>Uploaded page no. reference</i>
01	Year 20.... -	Rs.....	
02	Year 20.... -	Rs.....	
03	Year 20.... -	Rs.....	

Note: The Profit & Loss statement and Balance sheet to be uploaded shall be duly certified by the Chartered Accountant.

(Signature of Authorized Person)

Place:

Name

Date:

Designation

Business Address:

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Seal