

V.O.CHIDAMBARANAR PORT AUTHORITY
FINANCE DEPARTMENT
EDP CENTRE
NOTICE INVITING TENDER (NIT)
ONLY THROUGH E-TENDERING MODE

TENDER NO. EDP-GENZT-PUR-OF365-V1-16/D. 63

Date.26.05.2023

Electronic Tenders (Single Cover system) are invited by V.O.Chidambaranar Port Authority, Tuticorin. Notice for the work of “**Subscription renewal of 127 user License for Office 365 Business Standard for VOC Port Authority**”

1	Estimate Amount	Rs.7,26,186/- +GST
2	Contract period	One year
3	Downloading of Bid document from VOCPT online e-tendering web site.	26.05.2023 to 05.06.2023 @ 15.30 Hrs
4	Last Date and Time for submission of Tenders through on line.	On or Before 15.30 Hrs. on 05.06.2023
5	Date and Time for opening	At 16.00 Hrs. on 06.06.2023
6	Tender Submission through	E-Tender portal

SECTION III –INSTRUCTIONS TO THE BIDDERS

1. GENERAL:

Electronic Tenders (Online) are invited following ‘**SINGLE COVER SYSTEM**’ by **V.O.CHIDAMBARANAR PORT AUTHORITY** from eligible bidders for “**Subscription renewal of 127 User License for Office 365 Business Standard for VOC Port Authority**”.

i) **For details refer Annexure X**

ii) The bid document containing the entire details is available at the E-Tender Portal www.vocport.gov.in or <https://etenders.gov.in/eprocure/app> for downloading during the period specified in the NIT (Section – I).

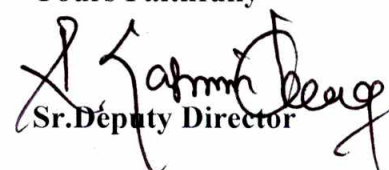
iii) REGISTRATION OF BIDDERS ON PORTAL:

The intending Bidders are required to register in the website <https://etenders.gov.in/eprocure/app> by clicking “ **Online Bidder Enrollment**” option in order to obtain user-id and password at first and then to activate their respective user-id by using Digital Signature Certificate(Class III).

Encl:

Tender Format & Terms and Conditions

Yours Faithfully


Sr. Deputy Director



வ.உ.சிதம்பரனார் துறைமுகஆணையம்

वी. ओ. चिदम्बरनारपत्तनप्राधिकरण

V.O.Chidambaranar Port Authority

(Ministry of Ports, Shipping & Waterways, Government of India)

Administrative Office, Harbour Estate, Tuticorin-628 004

Certified under

IMS - ISO 9001:2015; ISO
14001:2015 & ISO 45001:2018
and ISPS Compliant Port

Tamilnadu
EDP CENTRE

Telephone : 0461 - 2352313
Email id : dc@vocport.gov.in
Website : www.vocport.gov.in

No. EDP-GENZT-PUR-OF365-V1-16/D.63

Dated: 26.05.2023

To

1. CPP Portal
2. Email to registered vendors
3. Publish in port website

Sub: Subscription renewal of 127 User License for Office 365 Business standard for VOC Port Authority –reg.

Sirs,

You are requested to upload your quotation for the subscription renewal of the following software for V.O.Chidambaranar Port Authority, Tuticorin **through e-tender only** on or before **05.06.2023 @ 15:30 hrs.**

Product Description	No. of years	No. of Users	Price per user per Annum	GST	Total Amount with TAX
Subscription renewal of 127 User License for Office 365 Business Standard	One year	127			

THE FOLLOWING TERMS AND CONDITIONS SHALL APPLY:

1.	a)	Price	:	Price quoted should be firm, final and F.O.R. Destination.
				No increase in price will be allowed under any circumstances.
	b)	Unit	:	The unit for which rate quoted should invariable be indicated without fail.
2.		Taxes	:	Should be included in the rate quoted.
3.		Delivery period	:	Ex stock supply will be preferred. If on forward delivery basis, exact period should be indicated.
				If the tenderer fails to complete the supply in all respects within the period specified, the tenderer shall pay the sum equivalent to 1 % of the value of the materials per week (7 days) or part thereof for the period of such delay subject to a maximum limit of 10% of the tender value as liquidated and ascertained damages. Such damages shall be deducted by the Port from any money due to or to become due to the tenderer.
4.		Payment	:	100% payment after delivery
5.		Transit Insurance	:	No Transit Insurance will be borne by this Port.
6.		Genuineness	:	The items supplied if found not suitable or non-genuine or defective, will be returned to you at your cost for immediate replacement. The decision of the Sr. Deputy Director (EDP) will be final in this regard.
7.		Validity	:	The rates quoted should be valid for minimum period one month from the date of receipt of the quotation.
8.		Guarantee	:	The guarantee period should be indicated in months.
9.		Consignee		Sr. Deputy Director(EDP), EDP Centre Administrative Office Building, V.O.C. Port Authority, Tuticorin-628004.

Yours faithfully,


Sr. Deputy Director (EDP)