

V.O.CHIDAMBARANAR PORT TRUST
VIGILANCE DEPARTMENT

No.Vig-31/1/2019/D.386

Dated 25.04.2019

Sub: Submission of Annual Immovable / Movable Property Returns for the year ending 31.12.2018 by Class I and Class II Officers of VOC Port Trust - reg.

According to Regulation 16 (3) & (4) of Tuticorin Port Employees (conduct) Regulations, 1979, every Class I and Class II Officer of the Port is required to submit Annual Immovable / Movable Property Returns in the prescribed proforma, during the month of **January, every year.**

2. All the Officers are, therefore, requested to submit their returns duly furnishing **the full details** of the Immovable and Movable Properties, such as Plot No., Survey No., present value, locality, make No., value of the property, name & address of the party from whom the properties were purchased, permission obtained from the competent authority for such purchase, disposal / income from the property per annum etc., held by them or by any member of their families as on 31.12.2018, under the relevant column with details of permission obtained from the Department in the Proforma-I and Proforma-II enclosed respectively to Vigilance Department.

3. The Heads of Department are requested to ensure that, the RETURNS in respect of the officers working under their control, including their own RETURNS, are duly filled in as per the requirement in the prescribed proforma, so as to reach the Vigilance Department on **or before 10th May 2019** without fail.

Encl: As above.


CHIEF VIGILANCE OFFICER

To

1. All Heads of Department.
2. Sr. Deputy Director / EDP Centre
3. Sr. Deputy Traffic Manager / CHD

Copy to: (i) P.A. to Chairman
(ii) P.A. to Dy. Chairman

