To
The Secretary,
All Major Port Trusts.

Sub: Filling up of the post of Senior Deputy Chief Medical Officer by absorption through Composite Method in V.O. Chidambaranar Port Trust – Applications called for - Reg.

Sir,

1. Applications are invited for filling up of the post of Senior Deputy Chief Medical Officer in V.O. Chidambaranar Port Trust, Tuticorin in the Class I scale of pay of Rs.80000-220000/- by absorption through Composite Method, from the eligible and willing Officers of Major Port Trusts, fulfilling the eligibility criteria prescribed in the Recruitment Rules for the said post. The copy of the Recruitment Rule is enclosed as Annexure-I.

2. The selection is by merit for which overall grading in the ACRs / APARs will not be below “Very good”.

3. The application through proper channel may be sent in the prescribed proforma enclosed as Annexure II along with the following documents in an envelope, super scribing “Application for the post of Senior Deputy Chief Medical Officer in V.O. Chidambaranar Port Trust, so as to reach to the Secretary, V.O. Chidambaranar Port Trust, Administrative Office, Harbour Estate, Tuticorin – 628 004, Tamil Nadu on or before 04.09.2020.

   i) Copies of APARs for the last 5 years, attested by Officer not below the rank of Dy.HOD on each page. If APAR for a particular year is not available, last available APAR may be furnished with a non-availability certificate.

   ii) Attested photocopies of all certificates and proof of educational qualification, present and past work experience in the respective post and pay scale.

   iii) No objection certificate from the respective Port.

Contd...2/-
iv) Vigilance and Administrative clearance of the concerned Port, as per enclosed Proforma (Annexure-III)

v) Vigilance report is to be furnished in the format prescribed, vide Ministry of Shipping's letter No.A-12022/10/2005-PE.I dated 27th August 2010, copy of which is attached as Annexure-IV.

vi) Undertaking of the applicant to the effect that the candidature will not be withdrawn, if selected.

vii) The veracity of the qualification certificates and the recognition of the degree obtained by the applicant may be ensured and certified.

viii) Two passport size photographs.

4. If any major or minor penalty has been imposed on the applicant during the last 10 years, the disciplinary case leading to such penalty along with necessary documents may be sent by the forwarding authority along with the application.

5. The crucial date for determining the eligibility criteria as regards to the qualification, experience, age etc will be as on the last date prescribed for receipt of applications.

6. Incomplete application or application received after the due date will not be considered.

Encl.: As stated.

Yours sincerely,

Secretary (ST)
## Annexure I

### RECRUITMENT RULES FOR CLASS I POSTS OF SENIOR DEPUTY CHIEF MEDICAL OFFICER IN V.O.CHIDAMBARANAR PORT TRUST

<table>
<thead>
<tr>
<th>Name of the post</th>
<th>No. of posts</th>
<th>Classification</th>
<th>Scale of pay (Rs)</th>
<th>Whether Selection by merit or Selection- cum-seniority or Non-selection post</th>
<th>Age limit for direct recruits</th>
<th>Whether benefit of added years of service is admissible under rule 30 of the Central Civil Services (pension) Rules, 1972</th>
<th>Educational and other qualifications required for direct recruits</th>
</tr>
</thead>
</table>
| (1) Senior Deputy Chief Medical Officer | (2) 1 | (3) Class I | (4) Rs.80000-220000 (Rs.32900-58000 pre-revised) | (5) Selection by merit | (6) 45 | (7) No | Essential:  
(I) M.B.B.S Degree from a recognized University  
(II) A Post Graduate (PG) Medical Degree or Post Graduate Medical Diploma in the specified speciality from a recognized University  
(III)Post qualification experience of 10 years in case of Post Graduate Degree holders and 12 years experience in case of Post Graduate Diploma holders in the relevant field of specialization in a reputed hospital. |
<table>
<thead>
<tr>
<th>Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion</th>
<th>Period of probation, if any</th>
<th>Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the post to be filled by various methods</th>
<th>In case of recruitment by promotion/deputation/absorption absorption grades from which promotion/deputation/absorption, to be made</th>
</tr>
</thead>
<tbody>
<tr>
<td>(9) Age: No Qualifications: yes</td>
<td>(10) Not applicable</td>
<td>(11) By absorption through Composite method and failing which by deputation from other Government organizations and failing both by direct recruitment</td>
<td>(12) For absorption through Composite method, Officers holding the post of Senior Deputy Chief Medical Officer or holding the post of Deputy Chief Medical Officer (Specialist) and Specialist Medical Officers in Medical Department in the scale of pay of Rs.60000-180000/- (Rs.24900-50500 pre-revised) with 3 years regular service in the grade in a Major Port trust or Deputy Chief Medical Officer (Specialist) and Specialist Medical Officers in Medical Department with 2 years regular service in the grade and a combined regular service of 7 years in the scale of pay of Rs.50000-160000/- (Rs.20600-46500 pre-revised) and Rs.60000-180000/- (Rs.24900-50500 pre-revised) in a Specialist cadre of Medical Department in a Major Port Trust will be eligible. For deputation Officers holding Senior Deputy Medical Officer or holding the post of Deputy Chief Medical Officer (Specialist) and specialist Medical Officers in the scale of pay of Rs.60000-180000/- (Rs.24900-50500 pre-revised) in Medical Department in Government/Semi Government/Public Sector Undertakings/Autonomous bodies with 3 years regular service in the grade will be eligible. The selection is by merit for which the bench mark in overall grading in the Annual Confidential Reports will not be below “Very Good”.</td>
</tr>
<tr>
<td>If a Departmental Promotion Committee exists what is its composition</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(13) i) Chairman - Chairman. ii) Deputy Chairman – Member. iii) Head of Department in charge of the department in which the vacancy occurs – Member. iv) Head of Department in Charge of the Personnel – Member. v) Representative of Scheduled caste/Scheduled Tribes/Other Backward classes nominated by - Chairman.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Circumstances in which Union Public Service Commission is to be consulted in making recruitment</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
APPLICATION FOR THE POST OF SENIOR DEPUTY CHIEF MEDICAL OFFICER

PROFORMA

1. Name :

2. Father's/Husband's Name :

3. Date of Birth & Present age :

4. Whether belongs to SC/ST/OBC/UR :

5. Address for communication with Telephone/Mobile No. :

6. Academic and Professional Qualification:

<table>
<thead>
<tr>
<th>Exam/Degree</th>
<th>Year of Passing</th>
<th>Name of Instt./ Board/ University</th>
<th>Marks Aggregated</th>
<th>Percentage</th>
</tr>
</thead>
</table>

(Attach separate sheet, if required)

7. Employment History and Experience:

<table>
<thead>
<tr>
<th>Name of the Ministry/ Dept./ Govt. organisation/ Autonomous Body/ company/ Corporation</th>
<th>Designation</th>
<th>Pay scale</th>
<th>Whether post is held on regular or ad-hoc basis</th>
<th>Period From</th>
<th>To</th>
<th>Nature of work in brief</th>
</tr>
</thead>
</table>

(Attach separate sheet, if required)

8. Please mention details of appreciation/ Outstanding work done, if any, which was duly recognized by the higher authority

9. Enclosures (Please mention) :

10. Declaration:

   I, hereby, solemnly declare that all the statements made in the above proforma are true and correct to the best of my knowledge and belief. If selected, the candidature will not be withdrawn:

   Place:
   Date :

   Signature...........................................

   Name and Address of the applicant..........................
Certificate to be given by the Head of Office of

Shri / Smt ..................................................

Designation ..................................................

1. It is certified that the particulars furnished by the Officer are correct and he/she is fulfilling the eligibility criteria.

2. The veracity of the qualification certificates and the recognition of the degree obtained by the applicant may be ensured and certified.

3. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and that he/she is clear from the Vigilance and Administrative angle.

4. His / her integrity is certified.

5. It is certified that no Major/Minor penalty has been imposed on the Officer during the last 10 years.

6. Copies of APARs for the last 5 years from 2014-2015 to 2018-2019 are enclosed.

Dated:

Signature of the forwarding authority alongwith office seal.
ANNEXURE - IV

Particulars of the officer for whom vigilance Comments/clearance is being sought
(To be furnished and signed by the CVO or HOD)

1. Name of Officer (in full) : 
2. Father's name : 
3. Date of Birth : 
4. Date of Retirement : 
5. Date of entry into service : 
6. Service to which the officer belongs
   including batch/year cadre etc.
   wherever applicable : 
7. Positions held (during the ten preceding years)

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Designation &amp; Place of Posting</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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</tr>
</tbody>
</table>

8. Whether the officer has been placed on the
   “Agreed List” or “List of officers of Doubtful
   Integrity” (If yes, details to be given.) : 

9. Whether any allegation of misconduct
   involving vigilance angle was examined
   against the officer during the last
   10 years and if so, with what result.(*) : 

10. Whether any punishment was awarded
    to the officer during the last 10 years
    and if so, the date of imposition and
    details of the penalty(*) : 

11. Is any disciplinary/criminal proceedings or
    charge sheet pending against the Officer
    as on date.(If so, details to be furnished
    including reference no., if any, of the
    Commission) : 

12. Is any action contemplated against the
    Officer as on date (if so, details to be
    furnished) (*) : 

Date: (Name & Signature)

(*) If Vigilance clearance had been obtained from the Ministry/CVC in the past,
   the information may be provided for the period thereafter.