

**APPLICATION FORM FOR GRANT/RENEWAL OF PERMISSION FOR
PERFORMING SHIP REPAIRING / SHIP CHANDLING / CHIPPING AND
PAINTING / MISC.TRADES.**

1. Name of the applicant :
2. Whether individual, firm or
Company (Article of partnership/
company to be produced) :
3. Full address :
4. Telephone/Fax No. :
5. Name and Address of the
responsible person of the
company with telephone No. :
6. Previous experience in the field :

7. Trade for which applied for

(Tick mark the required trade)

- a) Ship repairing
- b) Ship Chandling
- c) Chipping & Painting
- d) Miscellaneous Trade
(specify the trade)

List of documents enclosed:

- a) No objection certificate issued
by Customs

b) Solvency certificate issued by

for an amount of Rs.

c) Residential proof

I / We affirm that the particulars given are true to the best of my knowledge and belief;

I / We agree to furnish any other information/produce any record for inspection as may required, to consider the request for grant of this permission.

I / We agree to abide by the Tuticorin Port Trust (Licensing of Ship repairing, Ship chandling, Chipping & Painting and Miscellaneous Trades) Regulations, 1984 and to comply with the directions made by the Tuticorin Port Trust, from time to time if the permission letter is issued / renewed.

I / We hereby agree that in the event of any information furnished above being found incorrect, the permission letter may be cancelled.

Place:

SIGNATURE OF THE APPLICANT

Date : ANNEXURE

1. CONDITIONS:

1. This permission is issued / renewed subject to the provisions of the Tuticorin Port Trust (licensing of Ship Repairing, Ship Chandling, Chipping & Painting and Miscellaneous Trades) Regulations, 1984 as amended from time to time.

2. Duties, Obligations and Responsibilities:

The permission holder shall be subject to the following duties, obligations and responsibilities during the currency of this permission.

a) The permission shall not be transferable and only the permission holder and his authorised staff shall operate under this permission.

b) The permission issued enables the permission holder or his authorised agent to enter the Port or on board and vessel for the purpose of carrying out his professional work only and not for any other purpose.

c) Permission to board the vessels should be obtained from the concerned steamer Agents. The permission from the Steamer Agents as obtained shall be shown to the security staff of the Port by the permission holder or his authorised agents on each occasion before entering in to the Port area, failing which security staff shall not permit the permission holder or his authorised agent to enter the port area.

d) The permission holder or his authorised Agent shall also produce this permission letter whenever he is asked for the same by the Port Trust, Customs, Central Industrial Security Force or Police authorised in this behalf.

e) The permission holder or his authorised agent, shall abide by the provision of Customs Act, 1962 and all Rules & Regulations made thereunder from time to time and shall ensure that the same are fully complied with before entering

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and leaving the Port premises for the purpose of doing the work for which the permission letter has been issued.

f) The permission holder shall inform the names and particulars of his staff and agent in advance to the Traffic Manager whenever he intends to do the business for which permission is given to him and obtain the specific approval in writing from the Traffic Manager to enter the Port area. No person who is not approved by the Traffic Manager as authorised staff or agent of this permission

holder shall enter the Port area for the business.

g) The permission holder shall submit any relevant information asked for by the Traffic Manager at any time and in the manner and from as may be required by the Traffic Manager or his Assistants from time to time.

h) The permission holder is authorised to enter the Port premises on work connected with this permission letter only on working days between 6-00 a.m. To 6-00 p.m. And on other days between 11-00 a.m. To 1-00 p.m. However, this permission holder may be permitted at the discretion of the Traffic Manager or any other Officer authorised by him to enter the Port premises for urgent work at any time.

i) In respect of Ship Repairing Trade, the permission holder should employ not less than two welders certified by a qualified Marine Engineer or a Mechanical Engineer to attend to Ship Repairing works as provided for in rule 26 of the Port of Tuticorin Rules, 1977 and shall have a properly equipped workshop under the supervision of qualified personnel.

j) Any company, firm or individual desirous of performing the work of either Ship Repairing or Chipping & Painting or both shall furnish in writing all relevant information required by the Deputy Conservator and obtain permission of the Deputy Conservator or any other Officer authorised by him in this behalf, every

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time before any Ship Repair or Chipping & Painting work or both are undertaken on board any Ship in the Port.

3. Suspension / Cancellation of the permission

a) The Traffic Manager may at any time cancel this permission issued under these Regulations or may suspend the same for such period as may specified for breach of any of the provisions of the Port of Tuticorin Rules, 1977,

permission so issued may also be cancelled or suspended, if,

- i) after the grant of this permission thereof, it is discovered that the application for this permission contained any misrepresentation or mis-statements of materials facts: or
- ii) if the permission holder has been adjudged insolvent or has gone into liquidation, as the case may be: or
- iii) if the permission holder or any of his workman causes any damage to Board's property or to any vessels, goods cargo or equipment thereof; or
- iv) if the permission holder or any of his workman causes obstruction to any work in the Port; or
- v) on any written complaint by the Customs Department for the violation of Customs Laws by the permission holder and, or his authorised agent.

Provided that no such permission shall be cancelled or suspended until the Holder of this permission has been given a reasonable opportunity to show cause as to why his permission should not be cancelled or suspended as the case may be.

Provided further that no such opportunity for showing cause need be given when this permission is suspended, pending an enquiry, if considered necessary to do so in the public interest with the approval of the Chairman.

b) In the event of it being considered necessary to exclude the public from the whole or any part of the harbour premises on any day or portions of a day

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under emergent circumstances, the Traffic Manager may at his discretion suspend the permission for such period or periods as may be specified.

c) The Board of Trustees at any time may cancel a permission given under these Regulations without assigning any reasons or giving any notice.

4. Appeal:

Any permission holder aggrieved by an order of the Traffic Manager refusing to grant permission or cancelling, or suspending this permission already

given, may prefer an appeal in this regard in writing to the Chairman within 30 days from the date of communication of the order appealed against. The decision of the Chairman shall be final and binding.

5. Application for Renewal of permission letter / issue of duplicate permission letter.

a) No permission shall be given or renewed without filing an application and payment of prescribed fee as fixed from time to time.

b) The permission given by the Traffic Manager shall be valid for one year from the date of issue or for the period specified in the permission letter. If the permission holder desires to renew the permission, he shall apply one month before the expiry of the permission and in respect of an application for renewal made after this period a late fee of Rs.100/- for Ship Repairing or Ship Chandling, Chipping and Painting Trades and Rs.25/- for Miscellaneous Trade shall be paid.

c) Provided that no application for renewal shall be entertained after the actual permission period.

d) If the permission letter issued to the permission holder is lost, duplicate copy of the permission letter will be issued to the permission holder, at his written request and also on payment of Rs.100/- in respect of Ship Repairing or Ship Chandling or Chipping & Painting and Rs.25/- in respect of Miscellaneous trades.
