



ISO 9001:2008, ISO 14001:  
2004 & ISPS COMPLIANT PORT

வ.உ.சிதம்பரனார் துறைமுக பொறுப்புக்  
கழகம்

व.उ.चिदम्बरनार पत्तन न्यास

V.O.CHIDAMBARANAR PORT TRUST

(MINISTRY OF SHIPPING, GOVERNMENT OF INDIA)  
ADMINISTRATIVE OFFICE, HARBOUR ESTATE, TUTICORIN 628 004,  
TAMIL NADU



SAGARMALA  
PORT-LED PROSPERITY

No.GAD-OGAG1-EST-SR.DY-V1-19(16643)/D.691

Dated : 5.05.2020

To  
The Secretary ,  
All Major Port Trusts.

Sir,

Sub: Filling up of one post of Senior Deputy Chief Accounts Officer  
(code FN-SDC-02) by absorption through Composite method in  
V. O. Chidambaranar Port Trust – Applications called for - Reg.

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In continuation of this Port's letter of even no. dated 21.03.2020 on the  
above mentioned subject, it is informed that the last date for the submission of filled in  
application for the post of Senior Deputy Chief Accounts Officer in V.O. Chidambaranar Port  
Trust is further extended up to **20.06.2020**

2. It is requested that the candidates, who applied earlier need not apply  
again.
3. All other conditions remains unchanged.

Yours faithfully,

  
Secretary

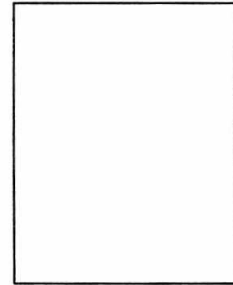
**RECRUITMENT RULES FOR CALSS I POSTS OF FINANCE DEPARTMENT**

Name of the post	Number of post	Classification	Scale of Pay (Rs.)	Whether selection by merit or selection-cum seniority or Non selection post	Age limit for direct recruits	Whether benefit of added years of service is admissible under Rule 30 of the Central Civil Services (Pension) Rules, 1972	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
Senior Deputy Chief Accounts Officer	1	Class I	Rs.32900-58000 (16000-20800 pre-revised)	Selection by merit	42	No	Essential: (i) Member of Institute of Chartered Accountants of India OR of Institute of Cost and Works Accountants of India.  (ii) Twelve years experience in executive cadre in the field of Finance, Accounting in an Industrial/Commercial/Government Undertakings.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotion	Period of probation, if any	Method of Recruitment, Whether by Direct Recruitment or by Promotion or by Deputation/absorption and percentage of the posts to be filled by various methods.	In case of recruitment by promotion/deputation absorption grades from which promotion/deputation/absorption to be made	If a Departmental Promotion Committee exists what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(9)	(10)	(11)	(12)	(13)	(14)
Age : No Qualification: YES	Not applicable	By absorption through composite method failing which by deputation from other government organizations and failing both by direct recruitment	<p>For absorption through composite method, Officers holding the post of Senior Deputy Chief Accounts Officer or Deputy Chief Accounts Officer and Senior Deputy Chief Accounts Officer in the respective discipline of Finance Department in scale of pay of Rs.24900-50500 (Rs.13000-18250 pre-revised) with 3 years regular service in the grade in a Major Port Trust or Deputy Chief Accounts Officer and Senior Deputy Chief Accounts Officer in respective discipline of Finance Department with 2 years regular service in the grade and combined regular service of 7 years in the scales of pay of Rs.20600-46500 (Rs.10750-16750 pre-revised) and Rs.24900-50500 (Rs.13000-18250 pre-revised) in the respective discipline of finance Department in a Major Port Trust will be eligible.</p> <p>For deputation, officers holding the post of Senior Deputy Accounts Officer or holding post of Deputy Chief Accounts Officer and Senior Deputy Chief Accounts Officer in the respective discipline of Finance Department in the scale of pay of Rs.24900-50500 (Rs.13000-18250 pre-revised) in Government/Semi Government /Public Sector undertakings or Autonomous Body with 3 years regular service in the grade will be eligible. The selection by merit for which the bench mark in overall grading in the Annual Confidential Reports will not be below " Very Good"</p>	<ul style="list-style-type: none"> <li>i) Chairman- Chairman</li> <li>ii) Deputy Chairman- Member</li> <li>iii) Head of Department in charge of the Department in which the vacancy occurs – Member</li> <li>iv) Head of Department in charge of the personnel – Member</li> <li>v) Representative of Scheduled Caste/Scheduled Tribe &amp; Other Backward Class nominated by the Chairman- Member</li> </ul>	

**Application for the post of Senior Deputy Chief Accounts Officer**

**PROFORMA**



1. Name :
2. Father's/Husband's Name :
3. Date of Birth & Present age :
4. Whether belongs to SC/ST/OBC/UR :
5. Address for communication with Telephone/Mobile No. :
6. Academic and Professional Qualification:

Exam/Degree	Year of Passing	Name of Instt./ Board/ University	Marks Aggregated	Percentage

(Attach separate sheet, if required)

**7. Employment History and Experience:**

Name of the Ministry/ Dept./Govt. organisation Autonomous Body/ company/ Corporation	Designation	Pay scale	Whether post is held on regular or ad-hoc basis	Period(with date, month & year)		Nature of work in brief
				From	To	

(Attach separate sheet, if required)

**8. Please mention details of appreciation/ Outstanding work done, if any, which was duly recognised by the higher authority**

**9. Enclosures (Please mention) :**

**10. Declaration:**

I, hereby, solemnly declare that all the statements made in the above proforma are true and correct to the best of my knowledge and belief. If selected, the candidature will not be withdrawn:

Place:

Date :

Signature.....

Name and Address of the applicant.....

**Certificate to be given by the Head of Office of**

Shri / Smt .....

Designation .....

1. It is certified that the particulars furnished by the Officer are correct and he/ she is fulfilling the eligibility criteria.
2. The veracity of the qualification certificates and caste certificate submitted by the applicant are ensured and certified.
3. It is certified that no disciplinary / vigilance case is pending or contemplated against the applicant and that he/she is cleared from the Vigilance and Administrative angle.
4. His /her integrity is certified.
5. It is certified that no Major/Minor penalty has been imposed on the Officer during the last 10 years.
6. Copies of APARs for the last 5 years from 2014-2015 to 2018-2019 duly attested by the Officer not below the rank of Dy. HoD are enclosed.

Dated:

Signature of the forwarding authority  
along with office seal.

**Particulars of the officer for whom vigilance Comments/clearance is being sought**  
**(To be furnished and signed by the CVO or HOD)**

1. Name of Officer (in full) :
2. Father's name :
3. Date of Birth :
4. Date of Retirement :
5. Date of entry into service :
6. Service to which the officer belongs including batch/year cadre etc. wherever applicable :

7. Positions held (during the ten preceding years)

Sl. No.	Designation & Place of Posting	From	To

8. Whether the officer has been placed on the "Agreed List" or "List of officers of Doubtful Integrity" (If yes, details to be given.) :
9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so, with what result.(\*) :
10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date of imposition and details of the penalty(\*) :
11. Is any disciplinary/criminal proceedings or charge sheet pending against the Officer as on date.(If so, details to be furnished including reference no., if any, of the Commission) :
12. Is any action contemplated against the Officer as on date (if so, details to be furnished) (\*) :

Date:

(Name & Signature)

(\*) If Vigilance clearance had been obtained from the Ministry/CVC in the past, the information may be provided for the period thereafter.